



**PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES MEETING**  
**June 18, 2024 – 4:30 PM**  
**Richland Board Room and via Zoom**  
**Agenda**

**Mission Statement**

Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning.

- |   |   |
|---|---|
| <b>1. CALL TO ORDER/ROLL CALL</b>   | <b>FACILITATOR</b><br><b>C. DeYulis</b> |
| <b>2. PUBLIC COMMENT</b>  | <b>G. Winger</b>                        |
| <b>3. GUESTS/SPECIAL RECOGNITION</b>  | <b>Dr. Nunez</b>                        |
| 3.1 The College recognizes the advancement of rank of faculty members Sherri Slavick and Greg Paonessa. |   |
| 3.2 The College recognizes the attainment of tenure of faculty members Laura Gaunt and Wayde Simington. |   |
| <b>4. CONSENT AGENDA APPROVAL (Action)</b>  | <b>G. Winger</b>                        |
| 4.1 Approval of Minutes from February 20 Board of Trustees Meeting                                      |   |
| 4.2 Prohibition of Credit Card Marketing Policy (FF 1008-2024)  |   |
| 4.3 Cyber Security Certificate – New Program (AASS 1010-2024)   |   |
| 4.4 Information and Security Analysis Certificate- Program Deletion (AASS 1011-2024)                    |   |
| <b>5. BOARD CHAIRPERSON’S REPORT</b>  | <b>G. Winger</b>                        |
| 5.1 Resignation of Jim Foreman from the Board of Trustees   |   |
| <b>6. PRESIDENT’S REPORT</b>  | <b>Dr. Nunez</b>                        |
| 6.1 Accreditation Update  |   |
| 6.2 Top 10 List of College Achievements FY 2023-2024  |   |
| 6.3 Strategic Plan and Dashboard  |   |
| <b>7. EXECUTIVE COMMITTEE</b>   | <b>G. Winger</b>                        |
| 7.1 Report & Review of the Committee Minutes from the Committee Chair                                   |   |
| 7.2 (Action) Election of Public Relations Officer (EXEC 1010-2024)                                      |   |
| 7.3 (Action) Election of At-Large Officer (EXEC 1011-2024)  |   |
| <b>8. FINANCE &amp; FACILITIES COMMITTEE</b>  | <b>C. DeYulis</b>                       |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair                                   |   |
| 8.2 (Action) Financial Statements ending April 30, 2024 (FF 1007-2024)                                  |   |
| 8.3 (Action) Wessel and Company Audit Engagement (FF 1009-2024)   |   |
| 8.4 (Action) Business and General Liability Insurance Renewal (FF 1010-2024)                            |   |
| 8.5 (Action) PA State Public School Building Authority Loan (FF 1011-2024)                              |   |
| 8.6 (Action) Operating and Capital Budget FY 2024-2025 (FF 1012-2024)                                   |   |
| 8.7 (Action) Student Outstanding Balance and Collections Policy Revision (FF 1013-2024)                 |   |
| <b>9. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE</b>   | <b>Dr. Grady</b>                        |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair                                   |   |
| 9.2 Report from Student Trustee Hannah Dadura   |   |
| <b>10. EXTERNAL AFFAIRS COMMITTEE</b>   | <b>L. Thomson</b>                       |
| 10.1 Report & Review of the Committee Minutes from the Committee Chair                                  |   |
| <b>11. REPORTS/COMMENTS FROM BOARD MEMBERS</b>  | <b>G. Winger</b>                        |

## **12. EXECUTIVE SESSION (action)**

**G. Winger**

*Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.*

- The Board of Trustees will enter Executive Session to discuss the leasing of property.

## **13. ADJOURN (action)**

### **UPCOMING EVENTS**

- Chef Auction: October 9, 2024
- 30<sup>th</sup> Anniversary Celebration Dinner and Commencement: May 16, 2025

### **FY 2024 Board of Trustees Meetings**

- August 20
- October 15
- December 17
- February 18
- April 15 (Retreat)
- June 17