



BUSINESS ADMINISTRATION

▶▶▶▶ ASSOCIATE OF SCIENCE
64 CREDITS

Students in Business Administration gain comprehensive knowledge of all things business, including management principles, leadership, data analysis, problem-solving, and other valuable skills.

This program prepares students for both immediate employment in various business environments and seamless transfer to a bachelor's degree program and beyond.

CAREER OPPORTUNITIES

- Office Supervisor
- Customer Service Representative
- Production, Planning and Expediting Clerks
- Administrator
- Employment Interviewer
- Retail Manager
- Small Business Owner and Operator
- Technical Sales Representative
- Personnel/Human Resources Manager

KEY COURSES

- Business Law
- Principles of Marketing
- Management Principles
- Macroeconomics
- Microeconomics
- Probability and Statistics

▶▶▶▶ WE ARE ACCREDITED.

Penn Highlands is accredited by the Middle States Commission on Higher Education. This means you will receive the same quality of education as major four-year institutions in our area.

▶▶▶▶ WE ARE FAMILY.

Our supportive staff and faculty are here for you. We are available to listen, offer advice, and provide support to help you succeed. With an 18:1 student-to-faculty ratio, the hands-on support you will receive feels like family.



**DISCOVER MORE
ABOUT THIS PROGRAM.**

