



PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 18, 2025 – 4:30 PM
Richland Board Room and via Zoom
Agenda

Mission Statement

Pennsylvania Highlands Community College offers an inclusive, supportive, and affordable environment that empowers students to obtain the knowledge and skills necessary to be successful in work, life, and the pursuit of lifelong learning.

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| 1. CALL TO ORDER | FACILITATOR
Dr. Grady |
| 2. ROLL CALL | G. Winger |
| 3. PUBLIC COMMENT | Dr. Grady |
| 4. GUESTS/SPECIAL RECOGNITION | Dr. Nunez |
| 4.1 Supporting Scholars Recognition | |
| 5. CONSENT AGENDA APPROVAL (action) | Dr. Grady |
| 5.1 Approval of Minutes from December 17 Board of Trustees Meeting | |
| 5.2 Family Medical Leave Act Policy – Revision (EXEC 1001-2025) | |
| 5.3 Mandatory Reporting Policy – Revision (EXEC 1002-2025) | |
| 5.4 Part-Time Teaching by Administrative Staff Policy – Revision (EXEC 1003-2025) | |
| 5.5 Professional Development and Continuing Service Requirement Policy – Revision (EXEC 1004-2025) | |
| 5.6 Third Party Provider Policy -- New (EXEC 1005-2025) | |
| 5.7 Richland Campus Parking Policy – Revision (FF 1002-2025) | |
| 5.8 Marketing Management Program Review (AASS 1000-2025) | |
| 5.9 Preferred Campus name for Students Policy - New (AASS 1001-2025) | |
| 6. BOARD CHAIRPERSON'S REPORT | Dr. Grady |
| 6.1 Reminder: Complete the State of Financial Interest | |
| 6.2 Reminder: Complete the Conflict-of-Interest Statement (Policy EXEC 1018-2020) | |
| 6.3 Board of Trustees Evaluation (sent via email next month) | |
| 6.4 PACCC Annual Meeting in Harrisburg (April 8) | |
| 7. PRESIDENT'S REPORT | Dr. Nunez |
| 7.1 Accreditation Update (Dr. Zaborowski) | |
| 7.2 Dual Enrollment Innovation Grant | |
| 7.3 Governor's Proposed Budget and Legislative Visits | |
| 7.4 Strategic Plan and Dashboard | |
| 8. EXECUTIVE COMMITTEE | Dr. Grady |
| 8.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9. FINANCE & FACILITIES COMMITTEE | G. Winger |
| 9.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 9.2 Financial Statements ending December 31, 2024 (FF 1001-2025) | |
| 10. ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE | J. Anderson |
| 10.1 Report & Review of the Committee Minutes from the Committee Chair | |
| 10.2 Report from Student Trustee Adelyn Dull | |
| 11. EXTERNAL AFFAIRS COMMITTEE | L. Lichty |
| 11.1 Report & Review of the Committee Minutes from the Committee Chair | |

12. REPORTS/COMMENTS FROM BOARD MEMBERS

Dr. Grady

13. EXECUTIVE SESSION (action)

Dr. Grady

Board members in executive sessions may discuss the employment, compensation, discipline, performance, or dismissal of specific employees of the College; collective bargaining; active or pending litigation; purchase or lease of property; information that is considered confidential under the law; matters of academic admission or standing; or public safety issues if disclosure of the information would reasonably jeopardize public safety or preparedness.

14. ADJOURN (action)

UPCOMING EVENTS

- Puttupalooza: March 28 at 5:00PM
- Commencement: May 16 at 6:00PM

2024 Board of Trustees Meetings

- April 15: Retreat at 2:30PM, Board Meeting at 4:30PM
- June 17 at 4:30PM