

# **BUSINESS MANAGEMENT**



ASSOCIATE OF APPLIED SCIENCE 63-65 CREDITS

Become your own boss with assistance from our Business Management degree. With this credential, you'll be equipped to forge your path to success and shape your destiny.

Our Business Management degree teaches students to run a business and develop leadership skills. Graduates will gain strong leadership abilities, business knowledge, and a solid understanding of total quality management.

## CAREER OPPORTUNITIES

- Office Supervisor
- Customer Service Representative
- Production, Planning, and Expediting Clerks
- Administrator
- Retail Manager
- Small Business Owner and Operator
- Technical Sales Representative
- Personnel/Human Resources Manager

# KEY COURSES

- Accounting Principles I and II
- **Business Law**
- Management Principles
- Small Business Management
- Labor Management Relations
- Business Management Internship





#### CERTIFICATE OPTION

Business Management offers a fast-track certificate to help you reach your goals quickly. This streamlined certificate is just 24 credits and can be completed in as little as one year, providing you with valuable credentials to accelerate your path to success.



#### WE ARE ACCREDITED.

Penn Highlands is accredited by the Middle States Commission on Higher Education. This means you will receive the same quality of education as major four-year institutions in our area.



### WE ARE FAMILY.

Our supportive staff and faculty are here for you. We are available to listen, offer advice, and provide support to help you succeed. With an 18:1 student-to-faculty ratio, the hands-on support you will receive feels like family.



**DISCOVER MORE ABOUT THIS PROGRAM** 







