



# MEDICAL ASSISTING TECHNOLOGY

**▶▶▶▶▶** **DIPLOMA**  
**32 CREDITS**

Medical Assisting Technology can turn your dream of working in a medical office into reality. Students in this program will gain comprehensive skills to support doctors in both administrative and clinical tasks. From office management to medical billing and insurance coding procedures, they will be equipped to handle it all and more.

Graduates are eligible to apply for and take the National Center for Competency Testing (NCCT) National Certified Medical Assistant (NCMA) exam.

## CAREER OPPORTUNITIES

- Medical Assistant
- Medical Office Manager
- Health Claims Analyst
- Medical Office Receptionist
- Billing Coordinator
- Health Information Management Processor
- Insurance Claims Reviewer

## KEY COURSES

- Medical Terminology
- Pharmacology for Medical Assisting
- Medical Assisting Clinical I and II
- Law and Ethics for Health Occupations
- Healthcare Revenue Cycle Management
- Basic Anatomy and Physiology



### WE ARE ACCREDITED.

Penn Highlands is accredited by the Middle States Commission on Higher Education. This means you will receive the same quality of education as major four-year institutions in our area.



### WE ARE FAMILY.

Our supportive staff and faculty are here for you. We are available to listen, offer advice, and provide support to help you succeed. With an 18:1 student-to-faculty ratio, the hands-on support you will receive feels like family.



**DISCOVER MORE ABOUT THIS PROGRAM.**

